

OSHDP Office of Statewide Health Planning and Development



Hospital Building Safety Board

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12/4/15

HOSPITAL BUILDING SAFETY BOARD
Board Procedures Committee

MEETING NOTICE
Monday, December 14th, 2015
2:00 p.m. — 4:00 p.m.

at the
Office of Statewide Health Planning and Development
400 R Street, Suite 317
Sacramento, CA 95811
(916) 440-8453

Board Members: Michael Foulkes, Chair; Trailer Martin, Vice-Chair;
Rami Elhassan; Scott Karpinen; Bruce Macpherson;
Carl Scheuerman

HBSB Staff: Kathi Zamora, Acting Executive Director; Krista Harrington;
Evet Torres

MEETING AGENDA

NOTE: Agenda order is tentative and subject to change without prior notice.
All times are approximate and subject to change. A 30-minute
to one-hour lunch may be taken sometime during the day.

1. Welcome and Introductions

2. Review and approve the September 22, 2015 Administrative Processes and Code Changes + Board Procedures Joint Committee Meeting Report / Minutes and discuss proposed changes to the appeal process of the *Hospital Building Safety Board Policy and Procedures*

- Discussion and public input

3. Review the “Committee Meetings” section of the *Hospital Building Safety Board Policy and Procedures* for conducting a Committee meeting when neither the Committee Chairperson nor Vice-Chairperson are in attendance

- Discussion and Public Input

4. Discuss 2016 committee structure, issue areas and meeting dates

- Discussion and Public Input

5. Discuss committee consulting member planning for 2016

- Discussion and Public Input

6. Comments from the Public/Board Members on Issues not on this Agenda:

The Board will receive comments from the public/members at this time on matters not on the agenda. Matters raised at this time will be taken under consideration for placement on a subsequent agenda.

7. Adjournment

NOTE: Meeting facilities and restrooms are accessible to the physically disabled. If any special accommodations (assistive listening device, sign language interpreter, etc.) are needed, please contact Board Staff at (916) 440-8446. Requests should be made as soon as possible but no later than 5 business days prior to the meeting.

Parking: There are garages at 500 R Street and at CalPERS Plaza. CalPERS Plaza has two entrances: one on Fifth Street, north of R Street; and another on Q Street, between Fourth and Fifth Streets. All three charge \$1.25/hour or \$12/day. There are also 10-hour parking stations around the perimeter of the building.

Questions? Call Board Staff at (916) 440-8453.