

California Healthcare Workforce Policy Commission (CHWPC)  
 400 R Street, River Conference Room  
 Tuesday, February 9, 2010  
 Start: 8:30 a.m.  
 Recess: 5:47 p.m.

Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Jimmy Hara, M.D - <b>Chair</b> John Troidl, PhD. – <b>Vice Chair</b> Elizabeth Ann Dolezal Angie Millan, RN, MSN, NP Dennis Mull, M.D. Cathryn Nation, M.D. Conrad Rios, PA-C Katherine Townsend, Ed.D., MSN Bonnie Wheatley, Ed.D., MPH, MA	Deborah Rice, FNP
	STAFF TO COMMISSION PRESENT
	Dr. David Carlisle, MD, PhD Angela Minniefield, MPA Konder Chung Manuela Lachica Melissa Omand Daniela Reynoso-Miranda Yolanda Avalos-Troyer
	ADDITIONAL STAFF FROM OSHPD:
	Karen Miskanis - Administration Elizabeth Wied – Legal Counsel Anne Drumm – Legislative and Public Affairs Stephanie Clendenin – Chief Deputy Director (Acting)

AGENDA ITEM	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
1.	Call to Order	Meeting called to order at 8:30 a.m.	
2.	Introduction of CHWPC Members and Statement of Recusal	Each CHWPC Member introduced themselves and indicated which Registered Nurse Education Training Program they would recuse themselves from.	<u>Recusals</u> Dolezal = none Hara = none Millan = LA County School of Nursing Mull = none Nation = none Rios = CSU, Fresno Townsend = none Troidl = none Wheatley = none
3.	Minutes	Approval of minutes from CHWPC meeting held November 9-10, 2009 in Sacramento, California.	Motion made ( <b>Nation</b> ) and seconded ( <b>Troidl</b> ) to approve the November 2009 minutes as presented.

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4.	Correspondence	Ms. Lachica, Program Director for Song-Brown reported on the following items in the Correspondence: <ol style="list-style-type: none"> <li>1. CSU, Long Beach Application</li> <li>2. Mount St. Mary's College thank you letter</li> <li>3. CHWPC interest letter from Dr. Tracey Nortion</li> <li>4. Request to UC Regents for annual contribution</li> </ol>	
5.	Registered Nurse Education Training Programs: Capitation and Special Program Presentations	Presentations by the following programs: <ol style="list-style-type: none"> <li>1. Riverside Community College*</li> <li>2. University of California, Irvine*</li> <li>3. California State University, Channel Islands</li> <li>4. Azusa Pacific University</li> <li>5. San Joaquin Valley College*</li> <li>6. California State University, Stanislaus</li> <li>7. Southwestern College – no presentation</li> <li>8. Mount St. Mary's College*</li> <li>9. Fresno City College</li> <li>10. University of San Diego, Hahn School of Nursing</li> <li>11. California State University, San Bernardino</li> <li>12. Palomar College – withdrawn</li> <li>13. Miracosta College</li> <li>14. San Diego City College</li> <li>15. California State University, San Marcos</li> <li>16. California State University, East Bay*</li> <li>17. Santa Ana College</li> <li>18. American University of Health Sciences</li> <li>19. College of the Siskiyous</li> <li>20. California State University, Fresno*</li> <li>21. Cabrillo College*</li> <li>22. Hartnell College*</li> <li>23. College of the Canyons*</li> <li>24. San Francisco State University</li> <li>25. Modesto Junior College</li> <li>26. City College of San Francisco</li> <li>27. Dominican University of California</li> <li>28. Merced College</li> <li>29. Los Angeles County College of Nursing*</li> </ol>	Prior to the program presentations, Ms. Lachica provided an overview of the new mechanism the CHWPC would use to distribute funding.  Registered Nurse Education programs with an asterisk (*) applied for Capitation and Special Program Funding Categories and gave both presentations within the allotted time. Ten minutes were allotted for the Capitation presentation and five additional minutes for the Special Program presentation. All others were allowed a maximum of ten minutes for their presentations. The time frames do not include questions and answers from Commission members.
	Recess	Meeting recessed at 5:47 p.m.	

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Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Jimmy Hara, M.D - <b>Chair</b> John Troidl, PhD. – <b>Vice Chair</b> – half day Elizabeth Ann Dolezal Angie Millan, RN, MSN, NP Dennis Mull, M.D. Cathryn Nation, M.D. Conrad Rios, PA-C Katherine Townsend, Ed.D., MSN Bonnie Wheatley, Ed.D., MPH, MA	Deborah Rice, FNP
	STAFF TO COMMISSION PRESENT
	Dr. David Carlisle, MD, PhD Angela Minniefield, MPA Konder Chung Manuela Lachica Melissa Omand Daniela Reynoso-Miranda Yolanda Avalos-Troyer
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	Call to Order	Meeting called to order at 9:00 a.m.																																									
6.	Funding Discussion and Decision	<p>Programs requesting <u>Special Program</u> funding were ranked by the CHWPC in the following order:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">Los Angeles County College of Nursing</td><td style="text-align: right;">1</td></tr> <tr><td>Riverside City College</td><td style="text-align: right;">2</td></tr> <tr><td>Santa Ana College</td><td style="text-align: right;">3</td></tr> <tr><td>College of the Canyons</td><td style="text-align: right;">4</td></tr> <tr><td>Hartnell College</td><td style="text-align: right;">5</td></tr> <tr><td>California State University, East Bay</td><td style="text-align: right;">6</td></tr> <tr><td>California State University, Fresno</td><td style="text-align: right;">7</td></tr> <tr><td>University of California, Irvine</td><td style="text-align: right;">8</td></tr> <tr><td>Modesto Junior College</td><td style="text-align: right;">9</td></tr> <tr><td>San Francisco State University</td><td style="text-align: right;">10</td></tr> <tr><td>San Joaquin Valley College</td><td style="text-align: right;">11</td></tr> <tr><td>City College of San Francisco</td><td style="text-align: right;">12</td></tr> <tr><td>Cabrillo College</td><td style="text-align: right;">13</td></tr> <tr><td>California State University, San Marcos</td><td style="text-align: right;">14</td></tr> <tr><td>Mount St. Mary's College</td><td style="text-align: right;">15</td></tr> </table>	Los Angeles County College of Nursing	1	Riverside City College	2	Santa Ana College	3	College of the Canyons	4	Hartnell College	5	California State University, East Bay	6	California State University, Fresno	7	University of California, Irvine	8	Modesto Junior College	9	San Francisco State University	10	San Joaquin Valley College	11	City College of San Francisco	12	Cabrillo College	13	California State University, San Marcos	14	Mount St. Mary's College	15	<p>By motion made (<b>Troidl</b>) and seconded (<b>Townsend</b>), Special Program funding was distributed as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">Los Angeles County College of Nursing</td><td style="text-align: right;">\$124,107.00</td></tr> <tr><td>Riverside City College</td><td style="text-align: right;">\$124,358.00</td></tr> <tr><td>Santa Ana College</td><td style="text-align: right;">\$125,000.00</td></tr> <tr><td>College of the Canyons</td><td style="text-align: right;">\$124,754.00</td></tr> <tr><td><b>Total</b></td><td style="text-align: right;"><b>\$498,219.00</b></td></tr> </table>	Los Angeles County College of Nursing	\$124,107.00	Riverside City College	\$124,358.00	Santa Ana College	\$125,000.00	College of the Canyons	\$124,754.00	<b>Total</b>	<b>\$498,219.00</b>
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	Funding Discussion and Decision-Cont'd.	<p>American University of Health Sciences 16            Southwestern College 17</p> <p>Programs requesting Capitation funding for <u>Northern California</u> were ranked by the CHWPC in the following order:</p> <p>California State University, East Bay 1            Cabrillo College 2            College of the Siskiyous 3            Dominican University of California 4</p> <p>Programs requesting Capitation funding for <u>Central California</u> were ranked by the CHWPC in the following order:</p> <p>California State University, Stanislaus 1            Merced College 2            California State University, Fresno 3            Hartnell College 4            Modesto Junior College 5            Fresno City College 6            San Joaquin Valley College 7</p> <p>Programs requesting Capitation funding for <u>Southern California</u> were ranked by the CHWPC in the following order:</p> <p>Riverside City College 1            College of the Canyons 2            Los Angeles County College of Nursing 3            California State University, San Bernardino 4            University of San Diego, Hahn School of Nursing 5            Miracosta College 6            Azusa Pacific University 7            San Diego City College 8            California State University, Channel Islands 9            University of California, Irvine 10            Mount St. Mary's College 11</p>	<p>For <u>Northern California</u>, by motion made (<b>Troidl</b>) and seconded (<b>Dolezal</b>) Capitation funding was distributed as follows:</p> <p>California State University, East Bay \$240,000.00            Cabrillo College \$85,000.00            College of the Siskiyous \$85,000.00  <b>Total \$410,000.00</b></p> <p>For <u>Central California</u>, by motion made (<b>Troidl</b>) and seconded (<b>Dolezal</b>) Capitation funding was distributed as follows:</p> <p>California State University, Stanislaus \$240,000.00            Merced College \$200,000.00            California State University, Fresno \$156,000.00            Hartnell College \$130,000.00  <b>Total \$726,000.00</b></p> <p>For <u>Southern California</u>, by motion made (<b>Troidl</b>) and seconded (<b>Townsend</b>) Capitation funding was distributed as follows:</p> <p>Riverside City College \$200,000.00            College of the Canyons \$160,000.00            Los Angeles County College of Nursing \$160,000.00            California State University, San Bernardino \$192,000.00            University of San Diego, Hahn School of Nursing \$192,000.00</p>

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	Funding Discussion and Decision-Cont'd.	Award Summary for Capitation and Special Program funding hereby incorporated as Attachment A	Mlracosta College \$110,000.00 Azusa Pacific University \$120,000.00  <b>Total \$1,134,000.00</b>
7.	OSHPD Director's Report	<p><u>Executive Leadership Team</u></p> <ul style="list-style-type: none"> <li>• Dr. Carlisle introduced two new members to his executive leadership team:               <ul style="list-style-type: none"> <li>○ Stephanie Clendenin – Chief Deputy Director (Acting)</li> <li>○ Anne Drumm – Assistant Director of Legislative and Public Affairs</li> </ul> </li> <li>• Dr. Carlisle introduced the additional members of his executive leadership team:               <ul style="list-style-type: none"> <li>○ Elizabeth Wied – Chief Legal Counsel</li> <li>○ Karen Miskanis – Administration</li> </ul> </li> </ul> <p><u>Song-Brown Funding</u>            Dr. Carlisle expressed that the funding this cycle was very competitive, and he appreciated the interest from the various nursing programs. Given such interest in the program, OSHPD continues to seek new funding mechanisms for the program.</p>	
8.	Executive Secretary's Report	<p>Ms. Minniefield, Deputy Director of the HWDD reported on the following items in her Executive Secretary's report.</p> <p><u>Budget</u></p> <ul style="list-style-type: none"> <li>• As of December 30, 2009, the Division has spent/encumbered 12% of its approximate \$15 million 2009/10 FY budget. This reflects state operations cost at 37% of budget and does not include dollars to be expended for local assistance grants: Song Brown and State Loan Repayment Program awards.</li> </ul> <p><u>Song-Brown</u></p> <ul style="list-style-type: none"> <li>• Commission Appointments – 5 of the 15 slots on Commission remain vacant. The remaining vacancies include a Practicing Family Physician, a Practicing Doctor of Osteopathic Medicine, one Practicing Registered Nurse and a Registered Nursing Student. Staff is forwarding some recommendations for consideration to the CA Health and Human Services Agency.</li> </ul>	

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	Executive Secretary's Report-Cont'd.	<ul style="list-style-type: none"> <li>• <i>Primary Care Office</i> \$104,775 awarded from the ARRA funded Health Resources and Services Administration (HRSA) grant opportunity HRSA 09-277. This grant is to coordinate activities for the delivery of Primary Care services, including the recruitment and retention of critical health care providers.</li> <li>• <i>State Loan Repayment Program</i> \$2 million awarded from the ARRA funded HRSA grant opportunity HRSA 09-228. Applications will be reviewed on a first-come, first-serve basis beginning December 14, 2009 through September 29, 2010 or until all of the funds are expended, whichever comes first.</li> <li>• <i>California Student/Resident Experiences and Rotations in Community Health (Cal-SEARCH)</i> Awarded \$193,000 from the ARRA funded HRSA. The Cal-SEARCH is a partnership between OSHPD, California Primary Care Association (CPCA), and the California Area Health Education Center (AHEC). The grant's objectives include placing 75 primary care students and residents in 15-25 clinics and health centers sites throughout California for clinical rotations/experiences and providing students/residents with community public health experiences and mentoring. Student/resident application deadline is June 18<sup>th</sup>, 2010. Eligible sites applications were approved and selected; awaiting HRSA's approval of sites.</li> </ul> <p><u><i>HWPP #171- Access through Primary Care (APC) Project-Demonstrating the Role of Advanced Practice Clinicians in Expanding Early Pregnancy Care</i></u>        Fall site visits have been completed in December/January. Site visit summary reports are being completed.</p> <p><u><i>Research, Policy, and Planning</i></u>        Staff has completed the Registered Nurse Shortage Area (RNSA) analysis and report and map is being provided to Commission.</p>	

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	Executive Secretary's Report-Cont'd.	<p><u>Healthcare Workforce Clearinghouse Program</u>            Staff is attending a series of meetings to identify the business and technical requirements needed to address what is needed for the Clearinghouse system before we can design the system (the how's). We need to know what we "want" the system to do and who the data providers are and what they have to provide. The business requirements address data needs, desired functions and program schedules. The technical requirements address data resources, data record layout and data exchange options. Once this series is finished then they will begin addressing the "how to" - design for the Clearinghouse system.</p>	
9.	New Business	<p>a) Nursing Workforce Update            Joanne Spetz, from the University of California, San Francisco, gave a presentation regarding recent findings about California's RN workforce.</p> <p>Presentation is hereby incorporated as Attachment B</p> <p>b) Review and approval of Registered Nurse Shortage Area Methodology and Timeframes            Dorian Rodriguez, RPSII with the Healthcare Workforce Development Division presented on the Registered Nurse Shortage Area Methodology and Timeframes.            Rodriguez asked the Commission two main questions:</p> <ul style="list-style-type: none"> <li>o Does the Commission want to approve the RNSA update every year if there are no changes to the methodology?</li> <li>o Does the Commission want staff to perform another regional analysis using a different breakdown of regions (such as the U.S. Census Metropolitan Statistical Areas)?</li> </ul> <p>c) Approval of Family Practice Capitation Application Form            Ms. Omand, Program Analyst for the Song Brown Program, presented the changes to the Family Practice Capitation Application form to the Commission.</p> <p>d) Election of Chair and Vice Chair            Dr. Nation withdrew her nomination for Vice-Chair. Wheatley submitted her name for nomination as the Vice-Chair.</p>	<p><u>RNSA Methodology and Timeframes:</u>            The Commission approved of the RNSA Methodology and Timeframes presented by Dorian.</p> <p><u>Family Practice Capitation Application Form:</u>            The Commission approved the application. Townsend motioned to approve, and Wheatley seconded the motion.</p> <p><u>Election of Chair and Vice Chair:</u>            Elizabeth Dolezal elected to Chair the Commission. Dr. Jimmy Hara elected to Vice-Chair the Commission.</p>

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10.	Public Comment	Ms. Lachica gave a reminder of the next Commission meetings.  No additional public comment.	<u>Next Commission meetings:</u> <ul style="list-style-type: none"> <li>• May 12, 2010 – Policy Meeting</li> <li>• Aug. 3-4, 2010 – Family Practice Funding</li> </ul>
	Adjournment	Meeting adjourned at 11:37 a.m.	