

California Healthcare Workforce Policy Commission (CHWPC)  
 400 R Street, Sacramento River Room  
 Wednesday, February 9, 2011  
 Call to Order: 8:33 a.m.  
 Recess: 6:00 p.m.

Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Elizabeth Dolezal - <b>Chair</b> Roslynn Byous, DPA, PA-C Lauri Hoagland, FNP Angie Maria Millan, RN, MSN, NP Tracey Norton, DO William Henning, DO Deborah Rice, FNP Mario San Bartolome, MD, MBA Katherine Townsend, Ed.D., MSN John J. Troidl, PhD Bonnie Wheatley, Ed.D., MPH, MA Ashby Wolfe, MD, MPP, MPH	Cathryn Nation, MD Andrea Renwanz Boyle, DNSc
	STAFF TO COMMISSION PRESENT
	David Carlisle, MD, PhD Angela Minniefield, MPA Konder Chung Manuela Lachica Melissa Omand Yolanda Avalos-Troyer
	ADDITIONAL STAFF FROM OSHPD:
	Senita Robinson, Chief, Research, Policy, Planning Section Deborah Gonzalez- HWDD, GIS

AGENDA ITEM	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
1.	Call to Order	Meeting called to order at 8:33 a.m.	
2.	Introduction of CHWPC Members and Statement of Recusal	Each CHWPC Member introduced themselves and indicated which Registered Nurse Education Training Program they would recuse themselves from.	<u>Recusals</u> Byous: Charles R. Drew Dolezal: None Henning: None Hoagland: None Millan: None Norton: None Rice: UCLA San Bartolome: None Townsend: Western Governors Troidl: None Wheatley: None Wolfe: None
3.	Administration of Oath of Office	Dr. Carlisle administered the Oath of Office to the New Commissioners.	Oath Administered to the following Commissioners:  Byous Henning Norton San Bartolome Wolfe

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4.	Minutes	Approval of minutes from CHWPC meeting held November 3, 2010 in Sacramento, California.	Motion made ( <b>Wheatley</b> ) and seconded ( <b>Troidl</b> ) to approve the November 2010 minutes as presented.
5.	OSHPD Director's Report	<p>Dr. Carlisle reported on the following items in the Director's Report:</p> <p><u>Recognition of Former Commissioners</u>            Dr. Carlisle proclaimed thanks to former Commissioners, Dr. Jimmy H. Hara, Dr. John Dennis Mull, and Conrad Rios for their service and contributions to the California Healthcare Workforce Policy Commission.</p> <p><u>California State Budget</u>            Dr. Carlisle commented on proposed major cuts to the Medi-Cal program that will impact all of California. The cuts are to create a savings in the General Fund. OSHPD is not significantly affected by these cuts. Song Brown's funding through the CHDPF will continue as approved by committee during budget hearings.</p> <p><u>Workforce Development Council</u>            Dr. Carlisle commented on the meeting attendance of Angela Minniefield, Executive Secretary to the Commission. Angela was not present due to her attendance at a Health Care Reform Convention in Washington D.C. as lead of the Workforce Development Work Group. Dr. Carlisle will attend a Workforce Development Council Focus Group in Fresno on 02/10/11.</p>	Commissioner Dolezal questioned if the budget cuts to the general fund would impact staffing. Dr. Carlisle responded that no positions have been lost but the hiring freeze is still in effect.
6.	Registered Nurse Education Training Program – Special Program Presentations	<p>Presentations by the following programs:</p> <ol style="list-style-type: none"> <li>1. California State University, Long Beach</li> <li>2. American University of Health Sciences - No Presentation</li> <li>3. Victor Valley College</li> <li>4. California State University, Northridge</li> <li>5. California State University, Chico</li> <li>6. California State University, Stanislaus</li> <li>7. California State University, Fullerton</li> <li>8. Modesto Junior College</li> <li>9. Dominican University of California</li> <li>10. California State University, Fresno</li> </ol>	Registered Nurse Education Training programs were allotted ten minutes for the Special Program funding presentation. The time frames do not include questions and answers from Commission members.

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6.	Registered Nurse Education Training Program – Special Program Presentations -Cont'd	11. Riverside City College 12. Pasadena City College 13. Long Beach City College 14. Cabrillo College 15. College of the Canyons 16. Charles R. Drew University 17. University of California, San Francisco 18. University of San Francisco 19. Hartnell College 20. Santa Monica College																																																											
7.	Registered Nurse Education Training Program – Special Program Funding Discussion/ Decision	<p>Programs requesting Special Program funding were ranked by the CHWPC in the following order:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">California State University, Stanislaus</td><td style="text-align: right;">1</td></tr> <tr><td>Long Beach City College</td><td style="text-align: right;">2</td></tr> <tr><td>California State University, Chico</td><td style="text-align: right;">3</td></tr> <tr><td>California State University, Fresno</td><td style="text-align: right;">4</td></tr> <tr><td>Charles R. Drew University</td><td style="text-align: right;">5</td></tr> <tr><td>California State University, Northridge</td><td style="text-align: right;">6</td></tr> <tr><td>Hartnell College</td><td style="text-align: right;">7</td></tr> <tr><td>California State University, Long Beach</td><td style="text-align: right;">8</td></tr> <tr><td>Victor Valley College</td><td style="text-align: right;">9</td></tr> <tr><td>Santa Monica College</td><td style="text-align: right;">10</td></tr> <tr><td>Riverside City College</td><td style="text-align: right;">11</td></tr> <tr><td>Modesto Junior College</td><td style="text-align: right;">12</td></tr> <tr><td>California State University, Fullerton</td><td style="text-align: right;">13</td></tr> <tr><td>University of California, San Francisco</td><td style="text-align: right;">14</td></tr> <tr><td>Dominican University of California</td><td style="text-align: right;">15</td></tr> <tr><td>College of the Canyons</td><td style="text-align: right;">16</td></tr> <tr><td>Pasadena City College</td><td style="text-align: right;">17</td></tr> <tr><td>American University of Health Sciences</td><td style="text-align: right;">18</td></tr> <tr><td>Cabrillo College</td><td style="text-align: right;">19</td></tr> <tr><td>University of San Francisco</td><td style="text-align: right;">20</td></tr> </table> <p><b>Award Summary is hereby incorporated as Attachment A</b></p>	California State University, Stanislaus	1	Long Beach City College	2	California State University, Chico	3	California State University, Fresno	4	Charles R. Drew University	5	California State University, Northridge	6	Hartnell College	7	California State University, Long Beach	8	Victor Valley College	9	Santa Monica College	10	Riverside City College	11	Modesto Junior College	12	California State University, Fullerton	13	University of California, San Francisco	14	Dominican University of California	15	College of the Canyons	16	Pasadena City College	17	American University of Health Sciences	18	Cabrillo College	19	University of San Francisco	20	<p>By motion made (<b>Wheatley</b>) and seconded (<b>Troidl</b>), Special Program funding was distributed as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">California State University, Stanislaus</td><td style="text-align: right;">\$125,000.00</td></tr> <tr><td>Long Beach City College</td><td style="text-align: right;">\$75,000.00</td></tr> <tr><td>California State University, Chico</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td>California State University, Fresno</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td>Charles R. Drew University</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td>California State University, Northridge</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td>Harnell College</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td>California State University, Long Beach</td><td style="text-align: right;">\$50,000.00</td></tr> <tr><td><b>Total</b></td><td style="text-align: right;"><b>\$500,000.00</b></td></tr> </table>	California State University, Stanislaus	\$125,000.00	Long Beach City College	\$75,000.00	California State University, Chico	\$50,000.00	California State University, Fresno	\$50,000.00	Charles R. Drew University	\$50,000.00	California State University, Northridge	\$50,000.00	Harnell College	\$50,000.00	California State University, Long Beach	\$50,000.00	<b>Total</b>	<b>\$500,000.00</b>
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8.	Executive Secretary's Report	<p>Senita Robinson, Chief of Research, Policy and Planning section presented for Angela Minniefield, Deputy Director of the HWDD on the following items in the Executive Secretary's report.</p> <p><u>Budget</u></p> <ul style="list-style-type: none"> <li>As of December 31, 2010, the Division has spent/encumbered 22% of its approximate \$17 million 2010/11 FY budget. This reflects state operations cost at 42% of budget and does not include dollars to be expended for local assistance grants: Song Brown and State Loan Repayment Program awards.</li> </ul>	
		<p><u>Song-Brown</u></p> <ul style="list-style-type: none"> <li>On December 9, 2010, Konder Chung, Debra Gonzales and Manuela Lachica traveled to Boyes Hot Springs to conduct the MSSA Review for MSSAs 208 and 209.1 in Sonoma County. The community healthcare stakeholders were able to reach a consensus and determined it was in their best interest to accept the MSSA Revision change.</li> <li>Received 46 combined Registered Nurse Education Capitation and Special Program applications with a total request of \$7.8 million which leaves a shortfall of approximately \$5.1 million.</li> <li>Staff made a presentation to the Health Professions Education Foundation Board on November 18, 2010 regarding the Song-Brown Program.</li> <li>Staff held a conference call with Kiki Nocella, Dr. Broderick, and Dr. Capitman on December 15, 2010 to discuss the Song-Brown Family Practice (FP) resident data and a proposed survey of FP residents regarding a new grant opportunity for Teaching Health Centers.</li> <li>Staff worked with Shortage Designation staff to determine if a requested MSSA Revision for Farmersville in Tulare County would retain its Rural designation on December 20, 2010. It was determined that Farmersville would not remain Rural even if the 2000 census data were used.</li> </ul>	

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8.	Executive Secretary's Report – Cont'd	<p><u>Health Careers Training Program</u></p> <ul style="list-style-type: none"> <li>The 2010-2011 Request for Applications (RFA) to fund HCTP Mini-Grants is scheduled to be released in March 2011.</li> </ul> <p><u>Shortage Designation Program</u></p> <ul style="list-style-type: none"> <li>73 HPSA and MUA/MUP applications have been received since April 2010 for FY 2010/11 including 40 Primary Care HPSA applications, 11 Dental HPSA applications, 18 Mental HPSA applications, 3 pro-active Mental HPSA applications, and 1 MUA application. 32 of the 73 applications have been completed and submitted to HRSA/OSD. 18 of the 73 applications have been designated by OSD and 1 application has been withdrawn or denied. There are 9 applications currently being processed by staff, 3 in review, and 29 applications are waiting for processing.</li> </ul> <p><u>State Loan Repayment Program</u></p> <ul style="list-style-type: none"> <li>HRSA has awarded a Year 20 grant of \$1 million to the California State Loan Repayment Program. The current application cycle is open continuously through calendar year 2011. Awards will be made on a first-come, first-served basis.</li> <li>A total of 35 applications have been received since October 2010 for FY 2010/2011 including 24 new and 11 extension applications.</li> </ul> <p><u>American Recovery and Reinvestment Act (ARRA)</u></p> <p><u>Primary Care Office:</u></p> <ul style="list-style-type: none"> <li>Health Resources and Services Administration (HRSA) has awarded a Year 2 ARRA-funded grant of \$104,775 to the Primary Care Office. This grant is to coordinate activities for the delivery of primary care services, including the recruitment and retention of critical health care providers. Staff has processed 26 National Health Service Corps (NHSC) Site Applications since November 3, 2010.</li> </ul>	

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8.	Executive Secretary's Report – Cont'd	<p><u>State Loan Repayment Program:</u></p> <ul style="list-style-type: none"> <li>• HRSA has awarded a Year 2 ARRA-funded grant of \$3,072,276 for budget period 09/30/2010-09/29/2011. This amount includes \$1,072,276 carryover from budget period 09/30/2009-09/29/2010. The current application cycle is open continuously through calendar year 2011. Awards will be made on a first-come, first-served basis. Staff has processed 52 applications since November 2009.</li> </ul> <p><u>California Student/Resident Experiences and Rotations in Community Health (Cal-SEARCH):</u></p> <ul style="list-style-type: none"> <li>• A total of 5 students have been placed at 5 sites in the first quarter of program year two. 35 Sites are currently on the approved list. Program information and applications for interested sites and students/residents for year two are available on our website. Deadline is June 30, 2012. OSHPD has funded three Cal-SEARCH Trainers to assist in developing the educational aspects of the program and to market the program at the local level.</li> <li>• Student stipends have been increased to \$700.00.</li> </ul> <p><u>HWPP #171- Access through Primary Care (APC) Project-Demonstrating the Role of Advanced Practice Clinicians in Expanding Early Pregnancy Care</u></p> <p>HWPP #171: "Access Through Primary Care Project, Demonstrating the Role of Advanced Practice Clinicians in Expanding Early Pregnancy Care."</p> <ul style="list-style-type: none"> <li>• Conducted the HWPP #171 – Access to Primary Care Project's fall site visits for December 2 and 16, 2010 in Oakland. The purpose of the visits was to monitor the progress of the project's compliance with HWPP statutes and regulations and evaluate the efficacy of the training received.</li> </ul>	

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8.	Executive Secretary's Report – Cont'd	<ul style="list-style-type: none"> <li>• Received the updated codified list of clinicians participating in HWPP #171 from Erin Schultz, the project's law and policy analyst.</li> <li>• Received the HWPP #171 request for extension of the pilot project from Molly Battistelli, Project Director along with (a) an updated HWPP #171 Application and (b) three HWPP #171 Progress Reports (09/2010): Project Progress Report, Trainee Progress Report, and Patient Progress Report.</li> </ul> <p><u><i>HWPP #172- Training Current Dental Personnel for New Duties in Community Settings</i></u></p> <ul style="list-style-type: none"> <li>• The project is to teach new skills to existing categories of health care personnel and to improve the oral health of underserved populations by expanding duties of dental assistants, and dental hygienists working in community settings.</li> <li>• Dr. Carlisle approved HWPP #172 December 2010.</li> </ul> <p><u><i>Research, Policy, and Planning</i></u></p> <ul style="list-style-type: none"> <li>• Staff examined stakeholder regional configuration similarities and differences regarding health, economic, workforce, education, and funding purposes, staff developed matrices and maps to geographically display Health professional Shortage Areas for primary care physicians, population-to-provider ratios, census, data, and training programs. Information will be used to prepare recommendations for health service planning at the state level as a common frame of reference for health workforce planning and funding allocations.</li> <li>• The Health professions Education Program Search Tool was released to the public in December 2010. The tool provides information on California's health degree granting public colleges, private colleges,</li> </ul>	

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8.	Executive Secretary's Report – Cont'd	<ul style="list-style-type: none"> <li>• and universities as well as degree, certificate, and credential health education/training programs. To access the tool, go to:  <a href="http://www.oshpd.ca.gov/healtheducationprogram">http://www.oshpd.ca.gov/healtheducationprogram</a></li> </ul> <p><u>Healthcare Workforce Clearinghouse Program</u></p> <ul style="list-style-type: none"> <li>• Clearinghouse is testing sample data provided by Department of Consumer Affairs (DCA), Employment Development Department' Labor market Information Division ( EDD-LMID), California Community Colleges Chancellor's Office, and California Department of Public Health, and University of California Office of the President (UCOP). Testing the data helps determine collection acceptability and system functionality.</li> <li>• A draft Interagency Agreement was developed to obtain ongoing Clearinghouse statutory data from EDD-LMID. Also a Memorandum of Understanding was drafted to obtain statutory data from Physician Assistants Committee.</li> <li>• Clearinghouse staff is finalizing a listing of state, national and federal health professionals' membership organizations.</li> <li>• Clearinghouse staff is assisting DCA with developing workforce surveys for boards that do not have a standardized survey form. Data derived from these surveys address workforce demographics, employment, location, setting/activities, and work hours.</li> </ul> <p><u>Legislation</u>  <u>AB 2385 (Perez):</u> Pilot Program for Accelerated nursing and allied Health Care profession Education at the California Community Colleges.        Status: Chapter 679, approved by Governor September 30, 2010, filed with Secretary of State on September 30, 2010.</p>	

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9.	New Business	<p>a) Review and approval of CHWPC designation – Primary Care Shortage Area (PCSAs)</p> <p>Debra Gonzalez presented OSHPD’S recommendation of approval revising the list of designated PCSAs with 2007 demographic data and 2009 primary care physician data.</p> <p><b>Primary Care Shortage Areas – Update 2010 Memo is hereby incorporated as Attachment B</b></p> <p>b) Approval of Sonoma County Medical Service Study Area 208 Revision</p> <p>Manuel Lachica presented OSHPD’s recommendation of revising MSSA 208 and MSSA 209.1 to transfer census tracts 1501, 1502.01, 1502.2, 1503.1, 1503.3, 1503.04, and 1505 from MSSA 208 to MSSA 209.1. Stakeholders impacted in census tracts support this revision.</p> <p><b>Motion and Maps are hereby incorporated at Attachment C</b></p> <p>c) Approval of 2011 Family Practice Capitation Application</p> <p>Melissa Omand presented changes to the Family Practice capitation application for approval by the Commission.</p>	<p>Approval by motion made (<b>Wheatley</b>) and seconded (<b>Norton</b>)</p> <p>Approval by motion made (<b>Troidl</b>) and seconded (<b>Hoagland</b>)</p> <p>Approval by motion made (<b>Townsend</b>) and seconded (<b>Norton</b>)</p>
11.	Registered Nurse Education Training Program – Capitation Presentations	<p>Presentations by the following Programs:</p> <ol style="list-style-type: none"> <li>1. California State University, Long Beach</li> <li>2. Victor Valley College</li> <li>3. Evergreen Valley College</li> <li>4. California State University, Stanislaus</li> <li>5. Riverside City College</li> <li>6. University of San Diego, Hahn School of Nursing</li> <li>7. Mount St. Mary’s College</li> <li>8. California State University, Fullerton</li> <li>9. Modesto Junior College</li> </ol>	<p>Registered Nurse Education Training Programs were allotted ten minutes for the Capitation funding presentation. The time frames do not include questions and answers from Commission members.</p>

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11.	Registered Nurse Education Training Program – Capitation Presentations - Cont'd	10. College of the Siskiyous 11. California State University, East Bay 12. Dominican University of California 13. Azusa Pacific University 14. Mission College 15. Mt. San Antonio College 16. Fresno City College 17. Western Governors University 18. California State University, Fresno 19. Pasadena City College 20. University of California, Irvine 21. Long Beach City College 22. Cabrillo College 23. College of the Canyons 24. Charles R. Drew University 25. Los Angeles County College 26. University of San Francisco Unable to present	
12.	Registered Nurse Education Training Program – Capitation Funding Discussion/ Decision	Associate Degree in Nursing (ADN) Programs Requesting Capitation funding were ranked by the CHWPC in the following order.  <u>ADN</u> 1. Mt. San Antonio College 2. Long Beach City College 3. Los Angeles County College 4. Modesto Junior College 5. Victor Valley College 6. Fresno City College 8. Riverside City College 9. Evergreen Valley College 10. College of the Siskiyous 11. Pasadena City College 12. College of the Canyons 13. Mount St. Mary's College 14. Mission College 15. Cabrillo College  <b>Award Summary is hereby incorporated as Attachment A</b>	Prior to the funding discussion/decision, Ms. Lachica provided an overview of the new mechanism the CHWPC would use to distribute funding.  For ADN, by motion made ( <b>Henning</b> ) and seconded ( <b>Townsend</b> ), Capitation funding was distributed as follows:  Mt. San Antonio College \$200,000.00 Long Beach City College \$200,000.00 Los Angeles County College \$160,000.00 Modesto Junior College \$160,000.00 Victor Valley College \$160,000.00 Fresno City College \$80,000.00 Riverside City College \$80,000.00 Evergreen Valley College \$80,000.00  <b>Total \$1,120,000.00</b>

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12.	Registered Nurse Education Training Program – Capitation Funding Discussion/ Decision – Cont'd	<p>Bachelor of Science in Nursing (BSN)/Master's of Science in Nursing (MSN) Programs Requesting Capitation funding were ranked by the CHWPC in the following order.</p> <p><u>BSN/MSN</u></p> <ol style="list-style-type: none"> <li>1. California State University, Stanislaus</li> <li>2. California State University, Long Beach</li> <li>3. Charles R. Drew University</li> <li>4. California State University, East Bay</li> <li>6. California State University, Fresno</li> <li>7. California State University, Fullerton</li> <li>8. University of California, Irvine</li> <li>9. Azusa Pacific University</li> <li>10. Dominican University of California</li> <li>11. University of San Diego, Hahn School of Nursing</li> <li>12. University of San Francisco</li> <li>13. Western Governors University</li> </ol> <p><b>Award Summary is hereby incorporated as Attachment A</b></p>	<p>For BSN/MSN, by motion made (<b>San Bartolome`</b>) and seconded (<b>Henning</b>), Capitation funding was distributed as follows:</p> <p>California State University, Stanislaus \$240,000.00</p> <p>California State University, Long Beach \$240,000.00</p> <p>Charles R. Drew University \$144,000.00</p> <p>California State University, East Bay \$144,000.00</p> <p>California State University, Fresno \$144,000.00</p> <p>California State University, Fullerton \$96,000.00</p> <p>University of California, Irvine \$48,000.00</p> <p>Azusa Pacific University \$48,000.00</p> <p><b>Total \$1,104,000.00</b></p>
13.	Public Comment	No public comment	
14.	Adjournment	Meeting adjourned at 3:48 pm	