

**Healthcare Workforce Development Division**

400 R Street, Suite 330  
 Sacramento, California 95811-6213  
 (916) 326-3700  
 Fax (916) 322-2588  
 www.oshpd.ca.gov

**Members of the Commission**

William W. Henning, DO, **Vice Chair**  
 Roslynn S. Byous, DPA, PA-C  
 Elizabeth Dolezal  
 Michael Farrell, MD  
 Katherine Flores, MD  
 Carol Jong, PhD, RD  
 Karyn Karp, CRNA, MS  
 Catherine Kennedy, RN  
 Laura Lopez  
 Ann MacKenzie, NP  
 Kathyann Marsh, PhD  
 Angelica Millan, RN, MSN, RNP, FAAN  
 Cathryn Nation, MD  
 Joseph Provenzano, DO  
 V. Katherine Townsend, PhD, MSN

**October 23, 2014  
 Meeting Minutes**

**CALIFORNIA HEALTHCARE WORKFORCE  
 POLICY COMMISSION (CHWPC)**

**Fall Policy Meeting**

Four Points by Sheraton - Sacramento Airport  
 4900 Duckhorn Blvd  
 Sacramento, CA 95834

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OSHPD Director  
 Robert P. David

Executive Secretary  
 Lupe Alonzo-Diaz, MPAff

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*Action may be taken on any  
 item listed on the agenda*

**Commission Members Present:**

Roslynn Byous, DPA, PA-C  
 Katherine Flores, MD  
 Karyn Karp, CRNA, MS  
 Ann MacKenzie, NP  
 Kathyann Marsh, PhD, RN  
 Angelica Millan, RN, MSN, RNP, FAAN  
 Cathryn Nation, MD  
 Joseph Provenzano, DO  
 Katherine Townsend, EdD, MSN

**Commission Members Not in Attendance:**

Elizabeth Dolezal  
 Michael Farrell, DO  
 William Henning, DO  
 Catherine Kennedy, RN  
 Laura Lopez

**Staff to Commission:**

Lupe Alonzo-Diaz, MPAff, Deputy Director  
 Senita Robinson, MS, Section Chief  
 Melissa Omand, Acting Program Staff Manager  
 Michelle Lehn, Program Administrator  
 Racheal Gastelum, Program Analyst  
 Tyfany Frazier, Program Coordinator

**Agenda Item 1: Call to Order**

Chair Roslynn Byous called the meeting to order.

**Agenda Items 2: Welcome and Introduction of CHWPC Members**

The Commissioners and OSHPD Staff introduced themselves.

**Agenda Item 3: Facilitator's Remarks**

Chair Roslynn Byous asked any task force members in the audience to introduce themselves and what discipline they are from.

**Agenda Item 4: Approval of September 15, 2014 Family Nurse Practitioner/Physician  
 Assistant and Registered Nurse Policy Meeting Minutes**

Commissioners reviewed and approved the meeting minutes as submitted.

**Action Items:**

- Motion to approve meeting minutes (Townsend), Seconded (Nation) Abstain (Byous). Motion Adopted.

*The September 15, 2014 Meeting Minutes are hereby incorporated as Attachment 1*

**Agenda Item 5: OSHPD Director's Report**

Senate Bill 1465 Health Committee Bill amended language to add American Osteopathic Association approved primary care residency programs as eligible for Song-Brown funding. Healthcare cost, quality, transparency, and workforce continue to be a focus of legislation and the administration. In regard to transparency the Department of Public Health and OSHPD have partnered to start the first California Open Data Portal which can now be viewed at <https://chhs.data.ca.gov/>. The Department is currently considering a Healthcare Workforce Pilot Project regarding the scope of practice for community paramedicine.

**Agenda Item 6: Executive Secretary's Report**

Lupe Alonzo-Diaz, Deputy Director, Healthcare Workforce Development Division, reported on the following items: Mini-Grants Application release in January; CAL-SIM updates; State Loan Repayment Program extended eligibility to Pharmacists and the application deadline of November 15; proposal for year two of The California Endowment Grant and congratulations to Melissa Omand for being promoted to Acting Program Staff Manager

*The Executive Secretary's Report is hereby incorporated as Attachment A*

**Agenda Item 7: Notice of Election of the CHWPC Chair**

Lupe Alonzo-Diaz officially opened the call for nominations. The incoming Chair will finish out the term vacated by Andrea Renwanz-Boyle. Ballots will be sent out with the meeting materials for the Family Practice Funding Meeting. The Chair's responsibilities include: ensuring that Commissions operations are consistent with statute, proposing policy and procedural changes, reviewing agendas and minutes, participating in briefings before and after meetings, and advising OSHPD's Director on commission activities. The CHWPC Chair is also the Commissions representative on the Health Professions Education Foundation Board of Trustees.

**Agenda Item 8: Review and Approve August 13, 2014, September 18, 2014 and October 7, 2014 PCR Task Force Recommendations to the 2014 Request for Application (RFA), Evaluation Criteria and Final Report Template**

Cathryn Nation led the discussion of Task Force recommendations for the 2015 Primary Care Residencies Application. She explained that the task force tried whenever possible to maintain consistency with the Family Practice application

**Action Items:**

- Motion to accept the New Slots (\$4M) versions of questions that are the same (Nation), Seconded (Flores). Motion Adopted

- Motion to accept task force recommendations for the RFA with the following changes:

### **Statistics**

- Question three will be revised to read: What is the total number of R1-R3 (R-1-R4 for OB/GYN and Med-Peds) residents trained in your program?

### **Graduates Information**

- The question added will be revised to read: Is the graduate practicing greater than 50 percent in ambulatory primary care?

### **Training in Areas of Unmet Need**

- Question will read: What is the Payer Mix of up to three Continuity Sites. Payer population will include Medicare/VA, Medi-Cal, Other Indigent, Uninsured, Other. Definitions will be included in the Instructions and Guidance.

### **Faculty Qualifications**

- Identify up to five members of your programs faculty and explain how each of them possesses the knowledge, skills, and experience needed to deliver a primary care curriculum including elements of Patient Centered Medical Home (PCMH) principles and health care disparities.

### **Residency Training**

- Question number two will be revised to read: Explain how the residency program structures training to encourage graduates to practice as a healthcare team that includes licensed non-physician practitioners
- Question number three will be revised to read: Describe any structured inter-professional education that your residents participate in with other healthcare professionals; If your program does not currently offer inter-professional education, describe your strategies and timeline for implementing these educational activities
- Question number five will be revised to read: Describe the programs curriculum and expected outcomes used to promote training in ambulatory and community settings in underserved areas.

(Flores), Seconded (Karp). Motion Adopted

### **Guidelines and Standards**

The Guidelines sub-title regarding affiliation will be changed to read: Affiliation between Hospitals or other Health Care Delivery Systems and Accredited Medical Schools. Accredited medical schools are those medical education programs that have been accredited by the Liaison Committee on Medical Education (LCME) or the AOA Commission on Osteopathic College Accreditation (COCA).

- There was some conversation regarding programs that may not have accreditation but have been approved by the California Medical Board. It was decided that at the current time the Commission is recommending that only accredited medical schools are eligible for funding. The Commissioners requested that this conversation be revisited at a future date.

## Evaluation Criteria

- Motion to accept the Task Force recommended evaluation criteria with the following changes:

### Section I

- Question 3.a will read: What is the payer mix of three continuity sites? The populations to be scored are Medi-Cal, Other Indigent, and Uninsured and will be scored as follows:
  - Five points: 25%-49%
  - Eight points: 50%-74%
  - Ten points: 75% or above
- Question 4.a complete data will be defined as 75%
- Question 4.b will be revised to read: Do the programs strategies' promote training in ambulatory and community settings?

### Section II

- Question 1 will be revised to read: Does the residency program structure its training to encourage graduates to practice as a healthcare team that includes inter-professional providers as evidenced by letters from the disciplines. It will be scored as follows:
  - Zero points for no mention of either team training or PCMH
  - One point for some team training in hospital or clinic settings as evidenced by letters or the application
  - Two points for regular focus on team training in all settings of care and if it includes Nurse Practitioners or Physician Assistants
  - Three points if the program is NCQA accredited as a PCMH at any level as evidenced by letters or the application

(Provenzano), Seconded (Townsend). Motion Adopted

## Final Report Template

Motion to accept the Task Force recommended Final Report template with PGY 4 added to question five (Nation), Seconded (Flores). Motion Adopted.

*Final Proposed 2015 Primary Care Residency RFA, Evaluation Criteria, and Final Report Template are hereby incorporated as Attachments A, B, and C*

## **Agenda Item 9: Review and Approve September 30, 2014 and October 9, 2014 New Slots (\$4M) Task Force Recommendations to the 2014 Request for Application (RFA) Evaluation Criteria and Final Report Template**

Roslynn Byous led the discussion of Task Force recommendations for the 2015 New Slots (\$4M) Application. She explained that the task force tried whenever possible to maintain consistency with the PCR application.

### **ACTION ITEMS:**

- Motion to add the statistic questions regarding the dedicated primary care track and a question about how many of their residents are originally from California to the supplemental document. This documentation will be required prior to the

presentation at the funding meeting (Nation), Seconded (Provenzano). Motion Adopted.

- Motion to adopt the PCR updated language regarding the payer mix and training sites (Flores), Seconded (Karp). Motion Adopted.
- Motion to approve the Task Force recommended updates to the Capitation RFA with the following changes:

### **Residency Training**

- Question two, the term inter-disciplinary providers will be changed to inter-professional providers (Flores), Seconded (Kennedy). Motion Adopted.
- Motion to approve the Task Force recommended evaluation criteria with the following changes:

### **Section I**

- Question 5.a will be updated to reflect the PCR language: Do the programs strategies' promote training in ambulatory and community settings?

### **Section II**

- Question ten will be revised to replace interdisciplinary providers with inter-professional providers (Marsh), Seconded (Karp). Motion Adopted.

### **Final Report Template**

#### **ACTION ITEM:**

Motion to accept the Task Force recommended Final Report template with PGY 4 added to question four, five, and seven (Nation), Seconded (Karp). Motion Adopted.

*Final Proposed 2015 New Slots (\$4M) RFA, Evaluation Criteria, and Final Report Template are hereby incorporated as Attachment E, F, and G*

### **Agenda Item 10: Public Comment**

Programs that have a dedicated primary care track should be awarded with more points

### **Agenda Item 11: Future Agenda Items**

Though it was not voted on the Commissioners would like it recognized that the New Slots (\$4M) Task Force felt strongly that new programs should be evaluated with different Evaluation Criteria than established programs

Commissioner Marsh would like to do a presentation on Inter-professional Training at a future meeting.

### **Agenda Item 12: Adjourn Meeting**

The meeting adjourned at 4:30 pm

All the attachments mentioned in these minutes can be found at:  
[http://oshpd.ca.gov/General\\_Info/Public\\_Meetings.html](http://oshpd.ca.gov/General_Info/Public_Meetings.html)