

**Healthcare Workforce Development Division**

400 R Street, Suite 330
 Sacramento, California 95811-6213
 (916) 326-3700
 Fax (916) 322-2588
 www.oshpd.ca.gov

Members of the Commission

William W. Henning, DO, **Vice Chair**
 Rossllynn S. Byous, DPA, PA-C
 Elizabeth Dolezal
 Michael Farrell, DO
 Katherine Flores, MD
 Carol Jong, PhD, RD
 Karyn Karp, CRNA, MS
 Catherine Kennedy, RN
 Laura Lopez
 Ann MacKenzie, NP
 Kathyann Marsh, PhD
 Angelica Millan, RN, MSN, RNP, FAAN
 Cathryn Nation, MD
 Joseph Provenzano, DO
 V. Katherine Townsend, PhD, MSN

**September 30, 2014
 Meeting Minutes**

**CALIFORNIA HEALTHCARE WORKFORCE
 POLICY COMMISSION (CHWPC)**

**New Slots (\$4M)
 Task Force Meeting**

Four Points by Sheraton - Sacramento Airport
 4900 Duckhorn Blvd
 Sacramento, CA 95834

OSHPD Director
 Robert P. David

Executive Secretary
 Lupe Alonzo-Diaz, MPAff

*Action may be taken on any
 item listed on the agenda*

Task Force Members Present:

Rossllynn Byous, DPA, PA-C - Chair
 Myles Abbott, MD
 Chester Choi, MD
 Jeremy Fish, MD
 Katherine Flores, MD
 Andrew Gersoff, MD
 Kelly Jones, MD
 Debra Lynn Lupeika, MD
 Cathryn Nation, MD
 Anh Nguyen, MD
 Erin Quinn, PhD, MEd
 Rob Warren, DO, MBA
 Daniel West, MD
 Ghia Xiong, PsyD

Task Force Members Not Present:

Alexander Li, MD
 Elizabeth Griffiths

Staff to Commission:

Lupe Alonzo-Diaz, MPAff, Deputy Director
 Senita Robinson, MS, Chief
 Melissa Omand, Acting Staff Prgm Manager
 Michelle Lehn, Program Administrator
 Rachael Gastelum, Program Analyst
 Tyfany Frazier, Program Coordinator

Additional OSHPD Staff:

Robert David, OSHPD Director
 Elizabeth Wied, OSHPD Chief Legal Counsel
 Jacob Knapp, OSHPD Legal Counsel

Agenda Item 1: Call to Order

Chair Rossllynn Byous, DPA, PA-C called the meeting to order.

Agenda Items 2: Welcome and Introductions of PCR Task Force Members

Task Force members and OSHPD staff introduced themselves. OSHPD Director Robert David gave a short update on OSHPD activities related to the Napa Earthquake and legislation that is still pending.

Agenda Item 3: Overview of the Song-Brown Program

Melissa Omand gave an overview of the Song-Brown Program, and how the program increases the numbers of Family Physicians, Family Nurse Practitioners, Physician Assistants, and Registered Nurses, and is being expanded to increase the numbers of primary care physicians.

The Song-Brown Overview is hereby incorporated as Attachment A

Agenda Item 4: Background on New Slots (\$4M) Legislation

Deputy Director Lupe Alonzo-Diaz gave an overview of the legislation that led to the creation of the New Slots (\$4M) Task Force, what the purpose was and what the goals of the task force would be.

The Health and Safety Code Section 128200-128241 are hereby incorporated as Attachment B

Agenda Item 5: New Slots (\$4M) Task Force Members Roles and Responsibilities

Lupe Alonzo-Diaz explained that this task force would be responsible for creating a New Slots Request for Application (RFA) including defining what programs would be eligible, evaluation criteria, and a final report.

The New Slots (\$4M) Task Force Members Roles and Responsibilities are hereby incorporated as Attachment C-2

Agenda Item 6: Review the “Funding for New Primary Care Residency Slots” Survey

The task force members reviewed the responses from the Funding for New Primary Care Residency Slots Survey.

Agenda Item 7: Review the Guidelines and Standards for Funding for Family Medicine, Internal Medicine, OB/GYN, and Pediatrics

Action Items:

Guidelines for Funding Applications:

Motion to accept the current guidelines for the four PCR specialties: Family Medicine, Internal Medicine, OB/GYN and Pediatrics as presented (Nation), Seconded (Jones).
Motion Adopted.

Standards for Residency Training Programs:

Motion to accept the current standards for the four PCR specialties: Family Medicine, Internal Medicine, OB/GYN and Pediatrics as presented (Broderick), Seconded (Lund).
Motion Adopted.

The CHWPC Guidelines for Funding Applicants and Standards for Residency Training Programs are hereby incorporated as Attachments E-1, E-2, E-3, E-4 and Attachments F-1, F-2, F-3, F-4

Agenda Item 8: Discuss Scope, Content and Requirements for a New Slots (\$4M) Request for Application (RFA) and Evaluation Worksheet

ACTION ITEMS:

Program Information:

Definitions for New Slots:

Motion to define "Expansion New Positions" as an established program that will create/add new primary care positions that will result in an increase in total resident positions

(Jones), Seconded (Abbott). Motion Adopted.

Motion to define "Reallocated New Primary Care Positions" as an established program that will expand primary care positions by reallocating existing non-primary care positions to primary care positions (Jones), Seconded (West) Abstention, Gersoff. Motion Adopted.

Motion to define "Newly Approved Programs" as a newly approved primary care program that has received initial accreditation for positions starting July 1, 2015, and that has no existing residents (Jones), Seconded (West). Motion Adopted.

Motion to add HRSA/Teaching Health Center Grants defined as programs established through HRSA/Teaching Health Center grants that will lose funding on June 30, 2015 (Lupeika), Seconded (Abbott). Motion Adopted.

Motion to set the maximum number of residents that any one applicant can request at three and capitation funding be for three years in length (Fish), Seconded (Quinn). Motion Adopted.

Motion to award \$50,000 per resident per year for a total of \$150,000 for one resident for three years (Jones), Seconded (Nation). Motion Adopted.

Executive Summary: Motion to require applicants to:

1. Describe the rationale for creating new positions and justification for funding
2. Describe the plan for financial sustainability
3. Describe how they will ensure that these positions will be designated for primary care

(Jones), Seconded (Nation). Motion Adopted.

Statistics: Motion to remove the current table and replace with the staff recommended table with the following edits:

1. Change the order of the questions to 1, 4, 5, 6, 2, 3
2. Put in a statement that this table is for statistical purposes only
3. Update the table to include the appropriate years

(Nation), Seconded (Choi). Motion Adopted.

Family Practice Center Payer Mix: Motion to delete the Family Practice Center Payer Mix table and replace with a narrative response: Describe the percentage of government insured, underinsured, or uninsured patients (staff to present appropriate definitions) in Training in Areas of Unmet Need (Jones), Seconded (Nation). Motion Adopted.

Graduate Information:

Motion to:

1. Collect graduate practice specialty
2. Add the National Provider Identifier (NPI) number for each graduate captured on the graduate information page for future data collection efforts
3. Add the question, is the graduate currently in or has completed a graduate subspecialty fellowship with the exceptions of Geriatrics, Palliative, General Internal Medicine, and Adolescent Medicine?

(Fish), Seconded (Lupeika). Motion Adopted.

Motion to add as question #4: Is this graduate practicing greater than 50 percent in ambulatory primary care? (Lupeika), Seconded (Flores). Motion Adopted.

Underrepresented Minority Definition: Advisement to separate Laotian and Hmong ethnic categories.

Training in Areas of Unmet Need:

Motion to:

1. Continue to collect principal, secondary, and continuity training site information
2. Remove the table that collects the amount of time spent at each training site

(Choi), Seconded (Nation). Motion Adopted.

Program Expenditures: Motion to remove this page (West), Seconded (Abbott). Motion Adopted

Program Structure: Motion to remove this page (Nation), Seconded (Choi). Motion Adopted.

Faculty Qualifications: Motion to reword the question to: Explain how your program's faculty possesses the knowledge, skills, and experience needed to deliver a primary care curriculum including elements of a Patient Centered Medical Home (PCMH) and health care disparities (Lupeika), Seconded (West). Motion Adopted.

Residency Training:

Motion to:

1. Retain question one with parentheses removed as presented
2. Revise question two to read: Explain how the residency program or patient centered medical home structures primary care training to encourage graduates to practice as a health care team that includes inter-disciplinary providers
3. Revise question 3 to read: Please describe the components of your curriculum that support primary care. In support of this statement please describe your continuity clinic activities. (leave open for next meeting discussion)
4. Delete family from question 4
5. Accept question five as presented

(Nation), Seconded (Quinn). Motion Adopted.

The New Slots (\$4M) Request for Application (RFA) and Evaluation Worksheet are hereby incorporated as Attachment G

Agenda Item 9: Public Comment

None

Agenda Item 10: Agenda Items for Next Meeting

Staff will have the Primary Care Residency Task Force Evaluation Criteria available at the October 9 meeting to compare and maintain a sense of consistency.

Agenda Item 11: Adjourn Meeting

The meeting adjourned at 4:46pm.

All the attachments mentioned in these minutes can be found under meeting materials at:
http://oshpd.ca.gov/General_Info/Public_Meetings.html

