



**ADDENDUM TO Request for Application (RFA) 15-6423**  
**Educational Stipend Program- Psychiatric Mental Health Nurse Practitioner**  
**Request for Application (RFA)**

The changes in this addendum shall be included in the RFA and this addendum shall be part of the RFA documents. All conditions not affected by this addendum shall remain unchanged.

**CORRECTIONS:**

Replace the amount available for this RFA identified on page 3 of this RFA from \$1,500,000 to \$1,405,338.

Replace amount available in Section B “Purpose and Description of Services” on page 3 of RFA

**B. Purpose and Description of Services**

The WET Five-Year Plan appropriated up to ~~\$1,500,000~~ \$1,405,338 pending budget allocations for the Educational Stipend Program- Psychiatric Mental Health Nurse Practitioner for Fiscal Year (FY) 2016-17 and FY 2017-18. OSHPD is issuing this RFA with total funding available of up to ~~\$1,500,000~~ \$1,405,338 pending budget allocations to fund an organization or organizations that desire to enter into a Grant Agreement, or Grant Agreements to administer the Educational Stipend Program- Psychiatric Mental Health Nurse Practitioner. The goal of this RFA is to enter into a Grant Agreement that will engage the Grantee in activities that include:

Replace amount available in Section D “Developing an Application” on page 5-6 of RFA

**4. Cost Detail Format and Requirements:**

- a. The total cost of all tasks through the duration of the Grant Agreement for FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-2020 and FY 2020-21, shall not exceed up to ~~\$1,500,000~~ \$1,405,338. A prospective Grantee may, consistent with its work plan and Sample Rate Proposal Worksheet, request the distribution of grant funding under this RFA, but in no event shall total funding for a Grantee under this RFA exceed up to ~~\$1,500,000~~ \$1,405,338.
- b. Applicants shall use Attachment 5 (Sample Rate Proposal Worksheet) to prepare the cost detail for submission. The Sample Rate Proposal Worksheet shall be consistent with the rate structure in Attachment 5.
- c. The major budget categories under this RFA shall be: (i) Stipend Costs, (ii) Coordination Costs, and (iii) Administrative Costs.
- d. Budget category details under this RFA are defined as follows:
  - i. “Stipend Costs” are defined as funds paid either directly to a student who signed a Service Agreement as specified Attachment 7, Sample Grant Agreement of this RFA or funds that are applied towards that student’s tuition. Each educational stipend shall not exceed \$18,500

per student. The total stipend cost shall be no less than 72.5 percent of the total agreement amount. Proposals that are less than this stipend cost may be rejected. (Example: If the total agreement amount is up to ~~\$1,500,000~~ \$1,405,338 then the stipend cost can be no less than ~~\$1,087,500.00~~ \$1,018,870.)

- ii. "Coordination Costs" are defined as costs that can be more directly attributed to the coordination of the PMHNP educational stipend program activities which can include but not be limited to, salaries for program staff, consultant costs, sub-agreements, travel and incentives for placing individuals in counties with historical lack of representation in past educational stipend programs. "Coordination Costs" shall not exceed 27.5 percent of the Agreement.
- iii. "Administrative Costs" are defined as costs that are indirectly attributed to the completion of the program services which can include, but not be limited to, utilities, rent, equipment, administrative service/payroll staff etc. "Administrative Costs" shall not exceed 25 percent of the Agreement.
- iv. The applicant has the option to allocate funding to both "Coordination Costs" and "Administrative Costs", however the total of the combined "Coordination Costs" and/or "Administrative Costs" shall not exceed 27.5 percent of the total Agreement amount and of that combination, Administrative Costs cannot exceed 25 percent (e.g., if the total agreement amount is up to ~~\$1,500,000~~ \$1,405,338; then the Administrative Cost + Coordination Cost maximum is up to ~~\$412,500.00~~ \$386,468). Proposals exceeding this total may be rejected. The Applicant may choose how to best allocate the anticipated costs between "Coordination Costs" and "Administrative Costs" as long as it does not exceed 27.5 percent of the total Agreement amount.

Replace amount available in Section E "Application Requirements and Information" on page 12 of RFA

#### 5. Award and Protest

- a. A total of up to ~~\$1,500,000~~ \$1,405,338 shall be available for the Educational Stipend Program- Psychiatric Mental Health Nurse Practitioner for FYs 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21.
- b. The total cost of all tasks and milestones for the Educational Stipend Program- Psychiatric Mental Health Nurse Practitioner cannot exceed up to ~~\$1,500,000~~ \$1,405,338 and not be longer than five years in length, ending June 30, 2021.

Replace amount available in Attachment 5 "Sample Rate Proposal Worksheet" on page 19 of RFA

(The total budget for all tasks through the duration of the Grant Agreement for FY 2016-17 through FY 2020-21 cannot exceed up to ~~\$1,500,000~~ \$1,405,338.)

Replace amount available in Section D of the Sample Grant Agreement on page 30 of RFA

(The total budget for all tasks through the duration of the Grant Agreement for FY 2016-17 through FY 2020-21 cannot exceed up to ~~\$1,500,000~~ \$1,405,338.)