OSHPD of Statewide Health Planning and Development

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# SONG-BROWN PROGRAM
# FUNDING MEETING
# PRESENTATION GUIDELINES
# NEW SLOTS ($4M) EXPANSION PROGRAM

The following are general guidelines for consideration as program applicants present their Request for Application (RFA) to the California Healthcare Workforce Policy Commission (CHWPC).

**Time:**
Presentations should be a maximum of 10 minutes, not including question and answer period from the Commission. Please note you will be cut off by the Commission Chair if you go beyond the ten-minute limit.

**Presenters:**
Number of presenters should be limited, preferably to one representative that can respond to CHWPC member's questions regarding the RFA.

**Presentation Content:**
Presenters may want to consider including the following information in their presentation:

- Presenters' name, title and institution
- Program's eligibility based on definition of new or re-allocated.
  - New slots are those that will result in an increase in the total resident positions.
  - Reallocated new primary care slots are those that are being re-allocated from existing non-primary care positions to primary care positions)
- Brief summary of the program, including the type of program (i.e. family medicine, internal, obstetrics/gynecology or pediatrics) and its mission
- Program's or institution's history of funding from Song-Brown
- How your program addresses the key Song-Brown objectives (i.e. recruiting under-represented minorities, expanding access to primary care, training in underserved areas, graduate retention in underserved areas)
- Number of California medical school graduates matched to the program during 2015 Main Residency Match
- Address deficiencies and/or areas of improvement noted in your RFA application

No new written information may be submitted after the deadline.
No audio or visual aids may be used during the presentation (i.e. PowerPoints)

**Presentation Tips:**

- Review the evaluation criteria included in the application so that you are familiar with how your program will be scored.
- Review the data tables that will be provided, these data tables offer the highest indicator of a successful grant application in meeting statutory priorities.
- Remember this document is not meant to be all-inclusive - the presentation is not meant to replace the application, instead it should highlight key points and explain any inconsistencies.