

California Healthcare Workforce Policy Commission (CHWPC)  
 400 R Street, Room 468  
 Wednesday, May 12, 2010  
 Start: 1:00 p.m.  
 Adjournment: 5:00 p.m.

Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Elizabeth Ann Dolezal – <b>Chair</b> Jimmy Hara, M.D - <b>Vice Chair</b> Lauri Hoagland, FNP Angie Millan, RN, MSN, NP Cathryn Nation, M.D. Deborah Rice, FNP Conrad Rios, PA-C Katherine Townsend, Ed.D., MSN John Troidl, PhD. Bonnie Wheatley, Ed.D., MPH, MA	Dennis Mull, M.D.
	STAFF TO COMMISSION PRESENT
	Dr. David Carlisle, MD, PhD Angela Minniefield, MPA Konder Chung Manuela Lachica Melissa Omand Daniela Reynoso-Miranda Yolanda Avalos-Troyer
	ADDITIONAL STAFF FROM OSHPD:
	Elizabeth Wied – Legal Counsel Stephanie Clendenin – OSHPD Chief Deputy Director (Acting)

AGENDA ITEM	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
1.	Call to Order	Meeting called to order at 1:00 p.m.	
2.	Administration of Oath of Office	Dr. Carlisle administered the Oath of Office to the Commission's newest member, Lauri Hoagland, FNP. Ms. Hoagland was appointed by the Senate Rules Committee in February 2010 and represents practicing Registered Nurses.	
3.	Introduction of CHWPC Members	Each CHWPC Member introduced themselves and stated for the record who they represented. OSHPD staff introduced themselves as well.	
4.	Minutes	Approval of minutes from CHWPC meeting held February 9-10, 2010 in Sacramento, California.	Motion made ( <b>Wheatley</b> ) and seconded ( <b>Hara</b> ) to approve the February 2010 minutes as presented.
5.	Correspondence	Ms. Lachica, Program Director for the Song-Brown Program reported on the following items in the Correspondence:	

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5.	Correspondence - cont'd.	<ol style="list-style-type: none"> <li>1. Letter from the Chair of the Family Medicine Program at USC-Ca Hospital introducing Kelly Jones, M.D at the new Program Director.</li> <li>2. Letter from the Senate Rules Committee announcing the appointment of Lauri Hoagland, FNP to the CHWPC.</li> <li>3. Receipt of the annual contribution from the UC Office of the President. A contribution of \$52,879.00 was received for the 2009-10 fiscal year.</li> <li>4. Letter to the Charles Drew PA Program cancelling their 2010/11 contract.</li> <li>5. Letter from Long Beach Memorial Medical Center announcing Dr. Jeffrey Luther as the new Family Medicine Program Director.</li> </ol>	
6.	OSHPD Director's Report	<p>Dr. Carlisle reported on the following items in the Director's Report:</p> <p><u>California State Budget Process</u> – The California State budget is expected to be delayed this year as it has been the past several years. Currently, the state is facing a 20 billion dollar deficit and while many programs will receive cuts in the 2010/11 budget the Song-Brown Program has support from the Governor and the Legislature. There are no anticipated cuts to this program.</p> <p><u>Health Care Reform</u> – The Health and Human Services Agency is very busy with Health Care Reform activities. OSHPD is specifically working on health care workforce implementation. The Health Care Reform package appears to offer increased support for NHSC and SLRP activities.</p> <p><u>Political activities</u> – Reminder, this is an election year and as members of a State Commission there are restrictions on your political activities.</p>	

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7.	Executive Secretary's Report	<p>Ms. Minniefield, Deputy Director of the HWDD reported on the following items in her Executive Secretary's report.</p> <ul style="list-style-type: none"> <li>• <u>Budget</u> – As of March 31, 2010 the Division has spent/encumbered 17% of its approximate \$15.5 million 2009/10 FY budget. This reflects state operations costs at 54% of budget and does not include dollars to be expended for local assistance grants: Song-Brown and State Loan Repayment Program awards.</li> </ul> <p><b><u>Song-Brown</u></b></p> <ul style="list-style-type: none"> <li>• 4 of the 15 slots on the Commission remain vacant. The vacancies include a Practicing Family Physician, a Practicing Doctor of Osteopathic Medicine, a Practicing Registered Nurse, and a Registered Nurse Student. Staff has forwarded recommendations for consideration to the CA Health and Human Services Agency.</li> <li>• The next CHWPC meeting is scheduled for August 3-4, 2010 and will be held in Sacramento. Holding the meetings in Sacramento reduces the funds spent on employee travel and shipping costs related to meeting materials.</li> </ul> <p><b><u>Health Careers Training Program</u></b></p> <ul style="list-style-type: none"> <li>• A total of \$162,485 in HCTP Mini-Grants were awarded to 14 organizations. These grants support health career conferences and/or workshops and health career exploration.</li> <li>• The HCTP resources webpage offers information and resources including career exploration, education and pipeline programs, scholarships, and a calendar of events. The resources page is located at: <a href="http://www.oshpd.ca.gov/HWDD/HCTP_resources">www.oshpd.ca.gov/HWDD/HCTP_resources</a>.</li> </ul>	<p>Prior to discussing the Executive Secretary's report Ms. Minniefield recognized Song-Brown staff for their commitment and dedication to the Program despite the reduction in time the furloughs have caused.</p>

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7.	Executive Secretary's Report – cont'd.	<p><b><u>Shortage Designation Program</u></b></p> <ul style="list-style-type: none"> <li>• A total of 85 applications have been received since April 2009 for FY 2009/10. 65 applications have been completed and submitted to HRSA/OSD of which 27 have been designated and 5 have been withdrawn or denied.</li> <li>• Four applications have been received since April 2010 for 2010/11.</li> </ul> <p><b><u>State Loan Repayment Program</u></b></p> <ul style="list-style-type: none"> <li>• Staff has processed 270 NHSC Recruitment and Retention Assistance Applications since June 1, 2009. The increase is due to Federal stimulus funds received.</li> <li>• The National Health Services Corps (NHSC) staff sends out a monthly request to sites for vacancy updates for the NHSC/Federal Loan Repayment Program. OSHPD staff has been assisting NHSC in increasing California's response rate. The response rate in February was 52%, as of March 18, 2010; the response rate was 78%.</li> <li>• Primary Care Office grant: Staff held a Recruitment &amp; Retention technical assistance conference call on March 23, 2010. There were 20-25 participants.</li> <li>• State Loan Repayment grant: Application cycle is December 1, 2009-September 30, 2010.</li> <li>• Cal-SEARCH – Rotations are scheduled to begin in June 2010. The student/resident application deadline is June 18, 2010.</li> </ul> <p><b><u>HWPP #171-Access through Primary Care Project</u></b></p> <ul style="list-style-type: none"> <li>• An extension was granted with the effective date of April 1, 2010 through March 31, 2011.</li> </ul>	

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7.	Executive Secretary's Report – cont'd.	<p><b><u>HWPP#172-Training Current Allied Dental Personnel for New Duties in Community Settings</u></b></p> <ul style="list-style-type: none"> <li>• Application was received from the University of the Pacific School of Dentistry. New duties would expand the scope of practice for allied dental personnel as follows:               <ul style="list-style-type: none"> <li>▪ Determine, based on protocols, which radiographs to take, if any, to facilitate an initial oral evaluation by a dentist.</li> <li>▪ Place "Interim Therapeutic Restorations" when directed by a collaborating dentist in dental patients.</li> </ul> </li> </ul> <p><b><u>Research, Policy, and Planning</u></b></p> <ul style="list-style-type: none"> <li>• Staff is working with ITSS and the California Post-Secondary Education Committee (CPEC) to finalize an online tool for mapping Health Education programs in California.</li> </ul> <p><b><u>Healthcare Workforce Clearinghouse Program</u></b></p> <ul style="list-style-type: none"> <li>• The Medical Board created a new survey renewal form and added 22 of OSHPD's Clearinghouse "proposed survey" languages, primary/secondary practice zip codes and counties, and some retirement information and alphabetized race categories. The Medical Board also expanded physician/surgeons subspecialties to approximately 125 and added a "Telemedicine" category under Activities in Medicine. The new survey will be released to Physicians/Surgeons and PA's soon.</li> </ul> <p><b><u>Legislation</u></b></p> <ul style="list-style-type: none"> <li>• AB 646 (Swanson) Physicians and Surgeons Employment by Hospitals. This bill was amended on April 13, 2010 and is currently located in the Senate Business, Professions and Economic Development Committee.</li> </ul>	

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7.	Executive Secretary's Report – cont'd.	<ul style="list-style-type: none"> <li>• AB 1310 (Hernandez) Healing Arts Database. This bill was sent to the Senate Committee on Appropriations on 8/27/09, no change in status.</li> <li>• AB 1737 (Eng) This bill was re-referred to Committee on Appropriations. Healthcare Information Division is lead for this analysis.</li> <li>• AB 2551 (Hernandez) Health Professions Development: Loan Repayment. This bill was amended 4/26/10 to address Pharmacy Technicians. Referred to Assembly Committee of Business, Professions and Consumer Protection.</li> </ul>	
8.	New Business	<p>A) Elizabeth Wied, OSHPD Chief Legal Counsel led the discussion on the roles and responsibilities of Commission Members.</p> <p>The September 2008 document titled Policies and Procedures of the California Healthcare Workforce Policy Commission contains very good information about the roles and responsibilities of Commissioners. Each Commissioner is encouraged to read the document thoroughly if they have not yet done so.</p> <p>Conflict of Interest Forms 700 – April 1<sup>st</sup> was the deadline for turning in these documents. These documents are very important and each Commissioner is strongly encouraged to take them seriously and get them turned in if they have not yet done so. FYI-OSHPD Legal staff will be reviewing these documents.</p> <p>B) Approval of Family Nurse Practitioner/Physician Assistant Base Funding Application</p> <p>Ms. Omand, Program Analyst for the Song-Brown Program presented the revised 2010 Base Funding application to the CHWPC.</p> <p>C) Approval of Physician Assistant Mental Health Special Program Application</p> <p>Ms. Reynoso-Miranda, Program Analyst for the Song-Brown Program presented the revised 2010 PA Mental Health Special Program application to the CHWPC.</p>	<p>Motion made (<b>Townsend</b>) and seconded (<b>Troidl</b>) to approve application as presented with additional changes.</p> <p>Motion made (<b>Wheatley</b>) and seconded (<b>Rios</b>) to approve application as presented with additional changes.</p>

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8.	New Business – cont'd.	<p>D) Comparison of old and new Registered Nurse Funding Methodology</p> <p>At the request of a CHWPC member a comparison of the old and new RN funding methodologies was created following the February 2010 RN funding meeting. Manuela Lachica led the discussion on the methodology.</p> <p>E) Tracking of graduates in areas of unmet need for Registered Nurse Programs</p> <p>A Commissioner expressed concern that program's were not providing data requested regarding graduates in areas of unmet need (UMN) in their respective applications. Consequently, staff was asked to run a query on actual data provided by previous applicants. The following findings resulted from the query:</p> <ul style="list-style-type: none"> <li>• Since the addition of RN Programs to the Health Care Workforce Training Act forty (40) programs have applied for Song-Brown funding.</li> <li>• Four (4) schools have applied each of the five cycles.</li> <li>• Four (4) schools have applied during four of the five cycles.</li> <li>• Four (4) schools have applied during three of the five cycles.</li> <li>• The remaining twenty-eight (28) nursing programs have applied two times or less during the five application cycles.</li> </ul> <p>Several trends surfaced while reviewing the Song-Brown RN application data.</p> <ul style="list-style-type: none"> <li>• The data on graduates in areas of UMN tends to fluctuate rather than maintain a level of consistency.</li> <li>• Seven of the forty programs have applied as new programs and therefore do not have graduate data yet to provide.</li> <li>• Prior to 2007, programs applying for Special Programs only did not have to provide graduate practice site data. This is has since been corrected.</li> </ul>	<p>Management made the decision to re-visit the Regional Funding Policy for Registered Nurse Programs and bring forth another recommendation to the CHWPC.</p>

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8.	New Business – cont'd.	<p>F) Update on components of Healthcare Reform-Workforce. Ms. Angela Minniefield provided the CHWPC with updates on the Patient Protection and Affordable Care Act Title V-Health Care Workforce Provisions. Title V of the Act provides for the following:</p> <ul style="list-style-type: none"> <li>• Innovations in the health care workforce</li> <li>• Increasing the supply of the health care workforce</li> <li>• Enhancing health care workforce education and training</li> <li>• Supporting the existing health care workforce</li> <li>• Strengthening primary and other work force improvements</li> <li>• Improving access to health care services</li> <li>• Estimated Funding Information               <table style="margin-left: 20px; border: none;"> <tr><td>2010</td><td>\$4.7 Billion</td></tr> <tr><td>2011</td><td>\$4.9 Billion</td></tr> <tr><td>2012</td><td>\$6.3 Billion</td></tr> <tr><td>2013</td><td>\$7.7 Billion</td></tr> <tr><td>2014</td><td>\$8.8 Billion</td></tr> <tr><td>2015</td><td>\$9.6 Billion</td></tr> </table> </li> </ul> <p>G) Discussion on the distribution of future CHWPC meeting materials. Manuela Lachica led the discussion. Staff is suggesting that aside from the program applications, the CHWPC would receive all meeting materials on a disc rather than the hard copies they have been receiving. This will cut State costs related to photocopying, mailing, and save staff time.</p>	2010	\$4.7 Billion	2011	\$4.9 Billion	2012	\$6.3 Billion	2013	\$7.7 Billion	2014	\$8.8 Billion	2015	\$9.6 Billion	<p>Starting with the August 2010 funding meeting, CHWPC members will receive the majority of their meeting materials on a CD.</p>
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9.	Public Comment	None Received													
10.	Adjournment	Meeting adjourned at 5:00 p.m.													