

**WORKFORCE EDUCATION AND TRAINING (WET) CONSUMER AND FAMILY MEMBER EMPLOYMENT  
ADVISORY COMMITTEE MEETING MINUTES**

May 21, 2014  
400 R Street, Suite 471  
Sacramento, CA 95811  
10:00 AM to 4:00 PM

Staff in Attendance		
Lupe Alonzo-Diaz, Deputy Director Linda Onstad-Adkins, Section Chief Michael Wimberly, Manager Sergio Aguilar, Analyst Inna Tysoe, Specialist		
Committee Members In Attendance or by Phone		
Angela Stocker Anne Fitzgerald Christa Thompson Cindy Clafin Deborah Van Dunk Donna Matthews James Pattengale	Haydee Cuza Hector Ramirez Jane Adcock Karen Lettau Lisa St. George Rita McCabe Cheryl Milgrom	Ruth Hollman Sandy Villano Sharon Kuehn Terry Lewis Tonya McCullom Lori Ashcraft

Agenda Item Number	TOPIC	Discussion
1	Welcome and Introductions	<p>Ms. Lupe Alonzo-Diaz welcomed committee and public members to the second WET Consumer and Family Member Employment Advisory Committee Meeting. Ms. Alonzo-Diaz reminded the committee members of their charge which is to help inform OSHPD on consumer and family member employment activities that may lead to programs for the \$10 million earmarked in the WET Five-Year Plan over the next two fiscal years for consumer and family member employment related activities.</p> <p>Ms. Alonzo-Diaz indicated OSHPD's commitment to the California Mental Health Planning Council was to complete an evaluation for the first two fiscal years of the WET Five-Year Plan 2014-19 which will include program outcomes. This evaluation may inform decision of consumer and family member employment funding past FY2015-16.</p> <p>Ms. Alonzo-Diaz provided an overview of the agenda items and instructions/ground rules for the committee</p>

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		<p>and public member participating in the room and on the phone. A committee member asked if program funding is rolled over into consequent years if it is not all used.</p> <p>Ms. Alonzo-Diaz indicated that OSHPD has continuous appropriation over the WET funding which allows OSHPD to use any remaining WET program balances within the same line item it was allocated to for future years. OSHPD would need to receive approval from the California Mental Health Planning Council and submit a budget change proposal to the California Legislature to move funding from one line item to another line items within WET.</p> <p>Ms. Alonzo-Diaz indicated that the focus of the meeting was to begin a discussion on potential support and development activities that aim to increase consumer and family member employment.</p> <p>Ms. Alonzo-Diaz reminded committee members of their role as advisors and reiterated the need to be cautious of certain conversations to ensure all who are interested in applying for programs are not prohibited from applying.</p> <p>Ms. Alonzo-Diaz provided meeting logistics, ground rules and allowed staff and committee members to introduce themselves.</p>
2	Update on Peer Personnel Preparation Activities	<p>Mr. Michael Wimberley provided an update on Peer Personnel Preparation activities and indicated that OSHPD entered into contract with four organizations. The focus of the programs funded is to develop and document career pathways for positions employing peer personnel and establish/expand education training program for peers.</p>
3	Update on California Mental Health Planning Council Peer Certification	<p>Jane Adcock, Executive Officer of the California Mental Health Planning Council (Planning Council) provided an update on the Planning Councils efforts to map out an outline demonstrating what it takes to achieve peer certification in California.</p> <p>Ms. Adcock indicated that they had one meeting thus far that brought together a small number of individuals that could help inform Planning Council staff so they can better understand peer certification and what has been occurring around peer certification. Ms. Adcock indicated that their next steps will be to have a broader stakeholder meeting by July 2014.</p>

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	Workgroup	<p>Several advisory committee members asked questions on the process and how peer certification is defined. Ms. Adcock provided clarification and indicated she is hoping to have the mapping out completed by mid-summer. She reminded members that she will host a broader stakeholder meeting to discuss the issue in more detail and invited them to attend and promote to other partners.</p> <p>Ms. Alonzo-Diaz indicated that in terms of the categories the WET Consumer and Family Member Employment Advisory Committee is discussing, the “planning” category has activities which can potentially serve as building blocks. OSHPD is participating with the Planning Council on their peer certification mapping out activities to ensure that there are no duplicative conversations or efforts. Ms. Alonzo-Diaz stated that the WET Consumer and Family Member Employment Advisory Committee will be discussing those planning category activities that serve as building blocks in a future meeting after the Planning Council’s peer certification workgroup completes their roadmap as it would help inform the planning discussion for this Committee.</p>
4	Large Group Discussion on Future WET Consumer and Family Member Employment Activities	<p>Mr. Sergio Aguilar reminded committee members of the discussion engaged in during the April 3 WET Consumer and Family Member Employment Advisory Committee meeting. He indicated the grouping of the activities were different from the last version they saw as the new groupings were based on similar issues to help keep the conversations focused. The updated categories and activities presented can be found via the following link: <a href="http://www.oshpd.ca.gov/HWDD/2014/WET/Program_Categories_and_Activities.pdf">http://www.oshpd.ca.gov/HWDD/2014/WET/Program_Categories_and_Activities.pdf</a></p> <p>Mr. Aguilar provided the results to the survey advisory committee members completed which outlined the priorities of the categories .He indicated that support and development received 7 votes, more than any other category. He also indicated that after internal analysis of the categories and recognizing that we will be discussing the “planning” category after the planning council maps out the peer certification steps, OSHPD felt the support and development category would be the most appropriate to start discussing at the May 21 meeting.</p> <p>Mr. Aguilar indicated that due to the low survey response rate, OSHPD did want to provide an opportunity for advisory committee members who did not have a chance to fill out the survey to provide any feedback on the order of discussion for the three categories.</p> <p>Mr. Aguilar indicated that for this meeting the committee will be breaking out into two groups which will</p>

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		facilitate more in-depth discussions on the support and development category activities. He provided instructions for the small group breakouts and designated committee members for each of the two breakout groups.
5	Small Group Discussions on Future WET Consumer and Family Member Employment Activities	The Advisory Committee members split up into two groups and had a discussion specific to consumer and family member employment support and development activities. The topics and questions discussed can be found via the following link: <a href="http://www.oshpd.ca.gov/HWDD/2014/WET/Support_and_Development_Category_Questions.pdf">http://www.oshpd.ca.gov/HWDD/2014/WET/Support_and_Development_Category_Questions.pdf</a>
8	Large Group Discussion on Future WET Consumer and Family Member Employment Activities	<p>Mr. Aguilar welcomed the advisory committee members back to the large group discussion setting and indicated that each group will have up to 15 minutes to report back on some of the highlights from their group's discussion. He indicated that while the report outs were not meant to highlight everything that was discussed during the three-hour breakout session or that everyone in the group agreed with all the ideas, the group report out was meant to share thoughts that were captured.</p> <p>An Advisory Committee member presented highlights for the first group outlining activities the group felt were working or could be enhance which included but were not limited to: Consumer and family peer support; working well together tools; UACF training programs and marketing them to reach wider audiences; shared benefits for all; having job descriptions available; capacity building and parallel collaboration; learning collaborative based on county demands; standardized peer provided training and supervision; having career ladders created for both administrative track and direct services track; having wellness tools for employees; transitioning from participant to employee trainings and support; financial assistance for education and training, specifically focused on cost of living stipends, conferences and convening; and inventory for consumer family and employment.</p> <p>The Advisory Committee member also acknowledged that the group prioritized the activities and indicated that for organizational development, the top two activities were: 1-training and supporting organizations that want to hire peers; and 2- gathering and disseminating best practices for consumer and family member employment activity. The top two priorities for the peer support category were: 1- developing a career</p>

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		<p>track/ladder for family members, caregivers and parents; and 2- activities that provide peer support.</p> <p>Mr. Wimberly presented highlights for the second breakout group outlining activities that the group felt were working or could be enhance which included but were not limited to: Training organizations where peers will work; training the consumers on how to work with peers; recognition of stigma within organizations; empowerment through direct contact; self-help support groups; treatment teams with tiered clinicians; retention activities; comprehensive training; peer supervision; continuing peer education; increased pay for peers; peer training; making sure there are jobs available for peer training; learning collaboratives; advance and recovery collaborative; training based on population needs; financial assistance; vocational rehabilitation programs; scholarship programs and stipends for peers; looking at salary structure to match the standard of living; blended learning; mandatory training about peers for organizations; public relations campaigns; integrating with primary care; and more financial assistance.</p>
9	Public Comment	<p>A member of the public introduced herself as a representative for SEIU United Long Term Care Workers and pledged her commitment to being part of upcoming meetings.</p> <p>An Advisory Committee member asked if OSHPD can schedule the future meetings ahead of time to provide them enough time to fit it in their schedule and make appropriate accommodations. The member also recommended to start meetings at an earlier time.</p> <p>Ms. Alonzo-Diaz indicated that OSHPD will do its best to send meeting announcements with enough notice for Advisory Committee members to make appropriate accommodations. She also indicated that OSHPD will look at scheduling future meetings from 10:00am to 1:00pm.</p>
10	Adjournment	<p>Mr. Aguilar thanked the group presenters and all committee members for their engagement and participation during the meeting and indicated that all the information received would be used to inform OSHPD in the development of consumer and family member employment support and development programs.</p> <p>Ms. Alonzo-Diaz indicated that the next meeting would be on June 24, 2014 and subsequently on July 29, 2014.</p>