



HEALTH PROFESSIONS
EDUCATION FOUNDATION

Giving Golden Opportunities

Mental Health Services Act Workforce Education and Training (WET) Five-Year Plan Work Plan

Date	Action	Notes
December 3, 2012	WET Advisory Committee Meeting <ul style="list-style-type: none">• Present proposed timeline for WET Five-Year Plan development to WET Advisory Committee and gather input	
January 2, 2013	OSHPD WET staff begins evaluation of current WET programs	<ul style="list-style-type: none">• Includes review of Request for Bid, contract and progress reports to identify outcomes• May require amendments to progress reports
January 29, 2013	WET Advisory Committee Meeting <ul style="list-style-type: none">• Present draft of the proposed WET Five-Year Plan Vision, Values and Mission statement to the WET Advisory Committee and gather input• Present draft list of proposed members of the WET Five-Year Plan Advisory Sub-Committee to the WET Advisory Committee and gather input• Gather input on WET Five-Year Plan stakeholder engagement process including selection of stakeholders and methods to engage stakeholders	
January 30, 2013	OSHPD WET staff begins planning stakeholder engagement process	<ul style="list-style-type: none">• Staff will use initial input gathered from the WET Advisory Committee

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February 8, 2013	WET Five-Year Plan Advisory Sub-Committee roster finalized	<ul style="list-style-type: none"> • The Foundation will finalize roster taking into consideration WET Advisory Committee input
February 27, 2013	WET Five-Year Plan Advisory Sub-Committee Meeting <ul style="list-style-type: none"> • Present revised draft of the Proposed WET Five-Year Plan Vision, Values and Mission statement to the WET Five-Year Plan Advisory Sub-Committee Meeting • Gather additional input on WET Five-Year Plan stakeholder engagement process including selection of stakeholders and methods to engage stakeholders • Gather input on scope of work to include for the Consultants mental health workforce needs assessment and identify key informants for consultant 	<ul style="list-style-type: none"> • OSHPD/HPEF considering funding opportunities for consultant (i.e. foundations, private grants, etc) and exploring options for gathering information on needs assessment
March 1, 2013	OSHPD WET staff concludes evaluation of current WET programs	<ul style="list-style-type: none"> • Outcomes will be shared with Advisory Committee, OSHPD website, etc
March 4, 2013	Phase 1 of stakeholder engagement process begins	<ul style="list-style-type: none"> • Phase 1 of stakeholder engagement process consists of strategies that include but are not limited to County site visits, community forums, focus groups, surveys, and interviews to gather information on values, mental health workforce needs, objectives, actions, and performance indicators that should be included in the next WET Five-Year Plan

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April 18, 2013	WET Five-Year Plan Advisory Sub-Committee Meeting	
June 20, 2013	WET Advisory Committee Meeting	
June 21, 2013	Phase 1 of stakeholder engagement process ends	<ul style="list-style-type: none"> • Develop forums to share this information
June 24, 2013	OSHPD WET staff starts writing WET Five-Year plan based on input received during phase 1 of stakeholder engagement	
July 1, 2013	Consultant begins contracted work	
July 24, 2013	OSHPD WET staff finalizes the proposed draft of the WET Five-Year Plan	<ul style="list-style-type: none"> • First draft will include input gathered through stakeholder engagement process
August 8, 2013	WET Five-Year Plan Advisory Sub-Committee Meeting <ul style="list-style-type: none"> • OSHPD WET staff presents proposed draft of WET Five-Year Plan and requests feedback 	
August 15, 2013	Consultant provides OSHPD WET staff with preliminary needs assessment data	
August 23, 2013	OSHPD WET staff incorporates WET Five-Year Plan Advisory Sub-Committee recommendations	
September 5, 2013	WET Advisory Committee Meeting <ul style="list-style-type: none"> • Consultant present preliminary needs assessment data • OSHPD WET staff presents proposed draft of WET Five-Year Plan which includes Vision, Values, Mission, Goals, Objectives and Actions and Needs Assessment section based on the input gathered from initial needs assessment, robust stakeholder engagement process, and WET Five-Year Plan Advisory Sub-Committee input • WET Advisory Committee provides feedback to OSHPD 	

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	<ul style="list-style-type: none"> • Gather feedback on phase 2 of stakeholder engagement process 	
September 20, 2013	OSHPD WET Staff finalizes first draft of WET Five-Year Plan and first draft of proposed 10-year budget	<ul style="list-style-type: none"> • Staff will take into consideration input gathered from all stakeholders and advisory committee members
September 25, 2013	Consultant provides OSHPD statewide needs assessment data	<ul style="list-style-type: none"> • There will be priority on the data that is needed for the development of the WET Five-Year Plan which includes what changed from the 2008 needs assessment and what relation those changes have to the efforts of MHSA WET programs
September 30 - November 2, 2013	Phase 2 of stakeholder engagement process to gather feedback on the draft WET Five-Year Plan	<ul style="list-style-type: none"> • OSHPD will solicit feedback from a wide variety of stakeholders on proposed draft of WET Five-Year Plan
November 13, 2013	WET Five-Year Plan Advisory Sub-Committee Meeting <ul style="list-style-type: none"> • Review stakeholder feedback on first draft of WET Five-Year Plan • Provide final recommendations to OSHPD WET staff 	
November 22, 2013	OSHPD WET staff incorporates the WET Five-Year Plan Advisory Subcommittee feedback	
December 1 - December 6, 2013	Government Partners Meeting <ul style="list-style-type: none"> • Review and approve 10-year budget and funding and governance 	
December 18, 2013	WET Advisory Committee Meeting <ul style="list-style-type: none"> • Review and approved WET Five-Year Plan 	
January 2014	Mental Health Services Planning Council Meeting <ul style="list-style-type: none"> • Reviews and approves the WET Five-Year Plan at its regularly- 	

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	scheduled meeting	
February - March 2014	The WET Five-Year Plan is sent to the OSHPD Director's Office	
March 2014	The WET Five-Year Plan is sent the California Health and Human Services Agency for final approval	
April 1, 2014	The WET Five-Year Plan is finalized and submitted	

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