

### Important: Keep MIRCa User and Contact Information Current

User Account Administrators (UAA) are responsible for updating facility contacts and other user information in MIRCa. This should be done as soon as possible, but no later than two weeks after a change. With current contact information we will be able to keep you informed and assist you with data submissions in the most efficient manner.

In addition, per regulations Section 97210 (b), each reporting facility shall notify the Patient Data Program in writing, by email, or through the MIRCa system within 15 days after any change in the person designated as the primary contact person, or in the designated primary person's name, title, telephone number(s), mailing address or email address.

If your Facility Administrator leaves the facility, the UAA must be sure to update the Facility Administrator contact information. The Facility Administrator is the person who directs the overall management of the facility, typically the Chief Executive Officer (CEO).

To maintain security, it is essential for UAAs to deactivate any user for whom it is no longer appropriate to have access to the data in MIRCa, e.g. persons who have left the employment of the hospital, or employees who no longer will be involved in MIRCa submissions.



### ICD-10 Reporting - Discharge only when Appropriate

**Dear MIRCa: Our system is having problems reporting ICD-10 codes on patients that were admitted before ICD-10 implementation. Can we discharge the patient on September 30, 2015, and create a separate record beginning October 1, 2015?**

This action would not be appropriate as the first record would not meet the requirements for a definition of a discharge. A discharge can only be reported to OSHPD if the patient:

1. is formally released from the care of the hospital and leaves the hospital, or
2. is transferred within the hospital from one type of care to another type of care as defined in Section 97212 (x), or
3. leaves the hospital against medical advice, without a physician's order, or is a psychiatric patient who is away without leave (AWOL), or
4. has died

Patients admitted prior to October 1, 2015, and discharged on or after October 1, 2015, should be reported as one continuous stay and coded using ICD-10. Please see Section 97212 Subsection (e) in regulation to review the complete text or the definition of a discharge, or see the [Reporting Requirements](#) section of the *Inpatient Data Reporting Manual*.

**Regulatory Update**

The Patient Data Section recently amended its regulations to update eight Inpatient data elements to align them more closely with national standards. The proposal was reviewed and approved by the Office of Administrative Law, and was filed with the Secretary of State on October 16, 2015. Changes to the data element definitions will apply to discharges that occur on or after January 1, 2017.

For further information, please refer to Title 22, Division 7, Chapter 10, Article 8 of the California Code of Regulations. You may also view the recently approved regulations on our [Laws and Regulations](#) page.

**Subscribe Today**

Do you wish to receive Quick Notes or Regulatory update notifications? Sign up by [Subscribing](#) and choosing the *MIRCal Patient-Level Data Updates* option.

**Reporting Manuals**

New editions of the *Inpatient Data Reporting Manual* and the *ED & AS Data Reporting Manual* have been posted on the [Manuals and Guides](#) page of our website.

Inpatient updates include the regulatory changes noted in this edition of Quick Notes which align eight Inpatient Data Elements more closely with national standards.



*Happy Holidays  
from the  
Patient Data team!  
We look forward  
to working with  
you towards a  
bright 2016.*

